



Community Services Section
8500 Antioch Road
Overland Park, KS 66212
(913) 895-6270 • Fax (913) 895-5084

Planning and Development Services Department www.opkansas.org

Company Name _____

Company Address _____

Emergency Contact _____ Phone Number _____

Address _____ City _____ State _____

Zip _____ Email Address _____

Before this application can be processed the following Items must be provided:

- The application.
- The list of vehicle(s) you intend to permit in 2016.
- A copy of your company's notification plan (see attachment "A and B" for example).
- Proof of insurance in the required amounts (original certificate from your insurance company).
- Payment of fees as prescribed by resolution.

The Overland Park Municipal Code requires contractors to provide, as a minimum service within Overland Park, the following:

- Collection of solid waste, other than bulky rubbish, at least once weekly.
- A special collection service for bulky rubbish to each residential unit regularly served the price to be negotiated between the contractor and the resident, and such rubbish to be collected within 48 hours of the customer's request.
- Compliance with all other City Code requirements including but not limited to: Truck markings, collection hours, vehicle condition, and placement of reusable solid waste containers following collection, etc.

Fees are as follows:
\$25 for company permit
\$75 for **each** Solid Waste or Recycling vehicle
\$75 for **each** contractor yard waste vehicle and one trailer
\$25 for **each additional** contractor yard waste trailer
A permit is required for each yard waste vehicle and trailer used by sub-contractor.
Deadline for Solid Waste Vehicle renewal is Monday, October 12, 2015

I certify that the information supplied above is true and correct. I further certify that I have received a copy of the Overland Park Municipal Code Chapter 7.36, and shall comply with all Overland Park ordinances while operating within the City of Overland Park.

Applicants Name _____

Date _____

Sample Customer Notification Plan - Attachment A

Dear Customer,

We will provide unlimited curbside recycling as part of our basic service. If you don't already have a recycling bin/cart we will deliver one for your use. To recycle, place the materials listed below in your recycling bin/cart and place the container at the curb on the same day that we collect trash in your neighborhood. If you have recyclables in excess of what will fit in your bin/cart please place them at the curb next to your bin/cart in a clearly marked container. Our recycling program collects the following items:

- Newspaper
- Magazines
- Office paper
- Cardboard boxes
- Paperboard boxes
- Phone books
- Aluminum & steel food and beverage containers
- Plastic food & beverage containers - NO Styrofoam or bags
- *Whatever else your company will collect*

No glass please. We encourage you to recycle your glass at one of the Ripple Glass bins found throughout the city. Visit www.rippleglass.com <<http://www.rippleglass.com>> for the location nearest you.

We will provide collection of yard waste from start date to end date and will collect X bags/bundles per week. Contact us at xxx-xxx-xxxx or visit our website at www.yourwebsite.com <<http://www.yourwebsite.com>> to purchase stickers for the excess bags. Yard waste will be collected separately on the same day as your trash collection so that it can be composted or mulched. Loose materials such as grass clippings and leaves must be placed in paper bags. Yard waste in plastic bags will not be collected. Branches and small limbs should be cut to four foot lengths and tied with twine (no wire) in bundles of 18 inches or smaller in diameter.

We will collect the equivalent of XX bags/gallons of trash each week. There will be an additional cost for collections in excess of this amount. If you need to dispose of more trash than will fit in XX bags, please contact us at xxx-xxx-xxxx or visit our website at www.yourwebsite.com <<http://www.yourwebsite.com>> to purchase stickers for the excess bags.

Overland Park asks that we remind you of the following:

1. Solid waste must be stored in a manner that: does not attract or provide shelter for animals, birds, insects or other disease vectors; does not create a fire, health or safety hazard; is not unsightly; does not produce offensive odors; and does not infiltrate or pollute any natural streamway or enclosed stormwater system.
2. Containers used for storing solid waste must have been designed specifically for storage of solid waste or recyclables.
3. Solid waste, recyclables and yard waste may be placed at the curb for collection no more than 24 hours prior to the scheduled collection.
4. ***Your policies for items not collected as part of your basic collection service.***
5. ***That, upon request, your company will furnish collection services for bulky waste within two working days of the customer's request at a price to be negotiated between you and your customer.***

Sample Customer Notification Plan for Roll-Offs only - Attachment B

Dear Customer:

The City of Overland Park mandates Solid Waste Contractors doing business within the corporate city limits of Overland Park, send our customers this yearly written notice of applicable City and County requirements. Included in this notice, are our company's policies and practices regarding the collection and storage of solid waste, recycling and yard waste.

In accordance with the City of Overland Park Municipal Code Chapter 7.36-3:

Solid Waste must be stored in a manner that: does not attract or provide shelter for animals, birds, insects or other disease vectors; does not create a fire, health or safety hazard; is not unsightly; does not produce offensive odors; and does not infiltrate or pollute any natural stream way or enclosed storm water system.

Solid Waste must be designed and manufactured specifically for the storage of Solid Waste or Recyclables.

Residential and Commercial Customers

1. Roll-off containers are placed on drive of home or business parking lot where customer designates. Check with the City of Overland Park to determine if placement of the roll off requires a permit. Do not put garbage such as food scrapes or food containers in roll-offs. Our policy is to pick up roll-offs as soon as customer is finished or within 10 - 14 days. Most people want them picked up ASAP.
2. Roll-off containers should be "level" full (as stated on containers). The roll-off is tarped at time of pick up so there is no spillage on street or in yards.
3. Do not put paint, oil, pesticides or any hazardous waste in roll-off. There should not be anything sticking out.
4. All waste goes from house or business directly into roll-off with nothing outside container. When not using shut the door to prevent spillage or animals from getting into.
5. It is the customer's responsibility to keep the area around container clean, neat, and sanitary.

If you have any questions or concerns about our service, please contact us at XXX-XXXX.

Sincerely,

Company Name or contact person