



OVERLAND PARK FIRE DEPARTMENT
12401 Hemlock
Overland Park, Kansas 66213
(913) 888-6066

Application for Haunted House in a School

Name of School _____

Address of Haunted House _____

Contact Person _____ Phone: _____

Email: _____

Date(s) Haunted House Will Be In Place _____

Best Time _____ Best Date _____ to Inspect Haunted House

Requirements for Haunted Houses:

1. A floor plan of the location must be submitted to the fire department two weeks prior to the event.
2. All haunted houses must conform to the locally adopted fire and building codes.
3. No fire protection systems (alarms or sprinklers) or exits in any building shall be obstructed by the construction of this haunted house.
4. There shall be trained staff members with flashlights available at all times. These staff members must know the interior maze layout, location of exits, and have a written safety plan on file with the principal and submitted to the fire department for approval two weeks prior to the event.
5. No readily combustible material can be used for construction or decoration in the haunted house unless it is treated with a flame-retardant chemical. NO BLACK PLASTIC IS ALLOWED.
6. All electrical wiring must conform to the most current adopted national electrical code for temporary installations.
7. Fire extinguishers of at least a 2A-10BC rating must be placed every 75 feet of travel distance. The trained staff must know where they are and how to use them.
8. Customers are required to be escorted through the haunted house by the haunted house staff, as follows: one escort per every 10 customers, and no more than 10 customers in at any given time.
9. Additional single station dual sensed smoke alarms may be required by the Fire Marshal if the building does not have a sprinkler system and/or smoke detection system.

An on-site consultation and inspection of the area to be utilized as a "haunted house" shall be conducted by the OPFD Fire Inspection Division personnel before the haunted house is opened to the public.

Please contact the Fire Prevention Division at (913) 888-6066 with any questions.

opfd-156