



January 16, 2018

Dear Property Owner:

Fire code requirements currently enforced by the City of Overland Park prohibit the use and storage of open flame devices (including, but not limited to, grills, chimineas and tiki torches) within 10 feet of combustible construction in apartment and condominium communities unless such buildings (including decks) are fully protected by an automatic sprinkler system. By definition, combustible construction includes building materials, fencing and railings. Electric and pellet type grills are not considered to be open flame devices and may be used if approved by local property regulations. The fire code also requires that chimneys for wood burning fireplaces, in these same buildings, is inspected annually and cleaned as needed in accordance with nationally accepted standards.

During the course of routine fire inspections, the owner, property manager or authorized representative will be asked to provide documentation that each dwelling unit owner/tenant has been officially notified of the above-mentioned code requirements. Such documentation will be kept on file at the Overland Park Fire Department and becomes, along with inspection reports, a matter of public record.

I would encourage you to notify your tenants of this code and remind them that propane is not allowed to be stored within any building (i.e., apartment, basement or dwelling unit storage area). I would also suggest that you keep a close eye on your common storage areas for propane containers.

It is the responsibility of the property owner/property manager to ensure that all city codes and ordinances are adhered to on their property. Please be reminded that uncorrected violations are subject to a fee for service and/or a \$200.00 ticket established by the City of Overland Park.

If you have any questions or concerns regarding these requirements, please feel free to call me at 913.895.8454.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Sweany".

Mark Sweany  
Fire Marshal