

# Lot Split Application



**Current Planning Division**  
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**Planning and Development Services Department**

**www.opkansas.org**

## LOCATION OF LOT SPLIT REQUEST

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### APPLICANT

Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### PROPERTY OWNER

Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Attached is a survey showing accurate dimensions and boundaries for each lot.

**Note:** Surveys do not create new tracts or new record descriptions. These are created when a deed is filed splitting the tracts or filed using the new description. Surveys are to be reviewed by Johnson County Public Works prior to recording. Once reviewed, the survey and deed may be recorded with the Johnson County Department of Records and Tax Administration.

### FOR STAFF USE ONLY

Application Date: \_\_\_\_\_ Action Taken:  Approved  Denied

By: \_\_\_\_\_ Date: \_\_\_\_\_

Approval subject to the following conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Copy sent to Building Safety address file.