

EXCELLENCE IN CONSTRUCTION

Contractor Evaluation System City of Overland Park

Purpose

This program is intended to establish guidelines for an evaluation system, which will be used in the following:

- Recognize contractors who perform well during construction projects
- Provide a mechanism to assist contractors in improving their performance on future projects
- Establish expectations of contractors who contract with the City of Overland Park

Guidelines

A scoring system will be used for evaluation purposes based on the following:

- Each contractor will begin each project with a score of 100 points
- Projects which are completed with a score of 110 points or more will be considered for “EXCELLENCE IN CONSTRUCTION” recognition
- Projects which are completed with a score below 80 points will be considered “BELOW EXPECTATIONS”

Contractors may be scored on any of the following categories:

- Jobsite Safety Performance
- Traffic Control
- Quality of Work
- Project Supervision (including Management of Subcontractors)
- Prompt Completion of Work (Meeting Schedules)
- Prompt Correction of Punch List Items
- Construction Innovation/Unusual Accomplishments under Adverse Conditions
- Compliance with Contract Documents, Details, and Specifications
- Fairness/ Appropriateness of Requests for Change Orders
- Compliance with Environmental Regulations and Requirements
- Prompt Payments of Accounts/Payments to Subcontractors
- Compliance with EEO and DBE Requirements
- Cooperation and Attitude with the Public/Public Relations
- Cooperation with City Staff
- Protection of Private Property/Prompt Repairs to Private Property
- Maintenance of Construction Site During Construction
- Miscellaneous Items as Determined by the Project Manager

All items which effect the final evaluation will be maintained by the Project Inspector in the daily inspection report.

Entries may be made at any time during the project. The Project Manager may require a review of all the above categories at any time during the project (See Attachment A) . Generally, evaluation status will be evaluated with the contractor on a monthly interval during construction.

Entries, which effect the final evaluation can be made by any member of staff with the approval of the Project Engineer. The Project Inspector will enter these items into the daily inspection report with the source staff member noted.

Any item to be added which occurs before the first daily inspection report shall be added to the first daily inspection report and dated appropriately.

At the completion of the project the Project Inspector shall submit a tabulation of all items effecting the final evaluation to the Project Manager for review and scoring. Scoring will be at the discretion of the Project Manager. Results will be forwarded to the City Engineer for approval.

Excellence in Construction Recognition

Recognition of contractors which have met the criteria for “Excellence in Construction” will be implemented by the City Engineer or his representative on a yearly basis. The project completion date will establish the year in which a project is recognized.

Projects Below Expectations

Contractors which receive a “Below Expectations” score will be reviewed by the City Engineer to determine the contractors ability to perform work to the standards of the City of Overland Park. The City of Overland Park reserves the right to reject any bid from a contractor who has previously received a “Below Expectations” score.

ATTACHMENT A

Evaluation Date	(-) Deduction / Bonus (+)												
Jobsite Safety Performance													
Traffic Control													
Quality of Work													
Project Supervision (including Management of Subcontractors)													
Prompt Completion of Work (Meeting Schedules)													
Prompt Correction of Punch List Items													
Construction Innovation/Unusual Accomplishments under Adverse Conditions													
Compliance with Contract Documents, Details, and Specifications													
Fairness/ Appropriateness of Requests for Change Orders													
Compliance with Environmental Regulations and Requirements													
Prompt Payments of Accounts/Payments to Subcontractors													
Compliance with EEO and DBE Requirements													
Cooperation and Attitude with the Public/Public Relations													
Cooperation with City Staff													
Protection of Private Property/Prompt Repairs to Private Property													
Maintenance of Construction Site During Construction													
Misc.													

COMMENTS: