

CITY OF OVERLAND PARK POSITION DESCRIPTION

TITLE:	Senior Lifeguard	BAND/LEVEL:	NE/00
DEPARTMENT:	Recreation Services	JOB NO:	9165
DIVISION:	Aquatics	DATE:	8/2013
REPORTS TO:	Pool Manager	FLSA STATUS:	N
FULL-TIME: _____	PART-TIME: <input checked="" type="checkbox"/> _____	TEMPORARY: _____	COST CENTER: 521

REPLACES:

DATE:

JOB SUMMARY STATEMENT:

Observes and protects the patrons of the City's public swimming pools. Enforces pool rules of safety, guards and rescues swimmers in danger of drowning. Provides daily supervision to guards. Monitors and checks equipment. Re-stocks first aid supplies. Attends mandatory training classes.

DUTIES AND RESPONSIBILITIES:

1. Enforces pool rules of safety. Guards and rescues swimmer in danger of drowning.
2. Provides daily supervision to lifeguards.
3. Assists as needed in testing lifeguards prior to pool season opening for adequate skill levels.
4. Conducts CPR, first aid and lifeguard CORE training.
5. Ensures first aid stations are equipped for emergency procedures. Stocks and reorders all supplies and equipment from the Lifeguard Manager.
6. The employee must work the days and hours necessary to perform all assigned responsibilities and tasks. Must be available (especially during regular business hours or shifts) to communicate with subordinates, supervisors, customers, vendors and any other persons or organization with whom interaction is required to accomplish work and employer goals.
7. The employee must be punctual and timely in meeting all requirements of performance, including, but not limited to, attendance standards and work deadlines; beginning and ending assignments on time; and scheduled work breaks, where applicable.

GENERAL QUALIFICATIONS

EDUCATION & SPECIAL LICENSE(S)/CERTIFICATIONS:

Basic education equaling 10 grades and a minimum of 17 years of age. Completion and certification in First Aid, CPR and lifeguard training. Completion of Senior Guard Training. Completion of Basic Leadership Training.

EXPERIENCE:

Minimum two years of experience as a lifeguard in Overland Park.

SKILLS:

1. Good oral communication skills.
2. First Aid skills.
3. CPR skills.
4. Supervisory skills.

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MENTAL REQUIREMENTS:

1. Ability to analyze situation and use judgement in responding.
2. Ability to remain alert for long periods of time.
3. Ability to perform life saving techniques in an emergency situation.
4. Ability to train and guide others.

PHYSICAL REQUIREMENTS:

1. Ability to lift 50 pounds and transport 50+ feet frequently.
2. Ability to swim 200 yards.
3. Ability to retrieve 10 pounds weight from a minimum of 9 feet.
4. Ability to tread water for two minutes with hands out of water.
5. Ability to withstand temperature extremes.
6. High exposure to sun.

SUPERVISORY RESPONSIBILITY (Direct & Indirect):

Indirect: Lifeguards

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.