2014 Community Development Block Grant

Consolidated Annual Performance and Evaluation Report (CAPER)

Submitted to:
U.S. Department of Housing and Urban Development

Prepared by:
City of Overland Park, Planning and Development Services
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March 31, 2015
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Executive Summary

Program Year Five CAPER Executive Summary response:

The Consolidated Annual Performance and Evaluation Report (CAPER) provide an explanation for the use of federal funds granted to the City of Overland Park by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This CAPER covers the period beginning January 1, through December 31, 2014. Programs and activities described in this plan primarily benefited low and moderate-income residents of the City of Overland Park, neighborhoods with high concentrations of low-income and moderate-income residents and the city as a whole.

The report is the results of public hearings and consultation with several agencies and city committees. The availability of report was advertised in the local newspaper and the complete document is available on the City’s website at www.opkansas.org/pds and in print form in the Community Services office of Planning and Development Services.
1. **ASSESSMENT OF THE ONE-YEAR GOAL AND OBJECTIVES:**

   The goals and objectives in the Annual Plan were submitted to HUD on September 2013, and are consistent with the types of projects and services undertaken by the City of Overland Park in past years.

   The City continues to meet the goals and objectives as set forth in the Consolidated Action Plan for 2010-2014. The City’s CDBG program follows HUD’s primary objectives to focus on three National Objectives:

   - Benefit low to moderate-income persons;
   - Prevention or elimination of slums or blight;
   - Address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

   These goal objectives were to provide infrastructure improvements, improve housing conditions for low and moderate-income residents, and provide public service projects to assist low to moderate-income persons with rents, mortgages and utility assistance.

2014 Goals and Objectives

- **Neighborhoods:**
  - Infrastructure updates
  - Street improvements

- **Housing:**
  - Minor home repairs and accessibility updates
  - HOME program

- **Homeless Facilities (not operating costs):**
  - Shelter updates
  - Lodging and counseling for homeless persons

- **Public Service:**
  - Youth summer camp program
  - Child care services
  - Utility, rent and mortgage assistance

All 2014 allocated funds for the housing program was not spent in 2014, however the grant is still within the contract dates.
Summary of allocations and disbursements:
The report below indicates all activities for 2014 including 2013 grant year funds.

<table>
<thead>
<tr>
<th>Activity Group</th>
<th>Activity Category</th>
<th>Underway Count</th>
<th>Underway Activities Disbursed</th>
<th>Completed Count</th>
<th>Completed Activities Disbursed</th>
<th>Program Year Count</th>
<th>Total Activities Disbursed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing</td>
<td>Rehab, Single-Unit Residential (14A)</td>
<td>0</td>
<td>$0.00</td>
<td>2</td>
<td>$127,098.68</td>
<td>2</td>
<td>$127,098.68</td>
</tr>
<tr>
<td></td>
<td>Housing Services (14J)</td>
<td>1</td>
<td>$14,445.00</td>
<td>0</td>
<td>$0.00</td>
<td>1</td>
<td>$14,445.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total Housing</strong></td>
<td><strong>1</strong></td>
<td><strong>$14,445.00</strong></td>
<td><strong>2</strong></td>
<td><strong>$127,098.68</strong></td>
<td><strong>3</strong></td>
<td><strong>$141,543.68</strong></td>
</tr>
<tr>
<td>Public Facilities and Improvements</td>
<td>Homeless Facilities (not operating costs) (03C)</td>
<td>0</td>
<td>$0.00</td>
<td>3</td>
<td>$41,357.00</td>
<td>3</td>
<td>$41,357.00</td>
</tr>
<tr>
<td></td>
<td>Neighborhood Facilities (03E)</td>
<td>0</td>
<td>$0.00</td>
<td>1</td>
<td>$7,346.94</td>
<td>1</td>
<td>$7,346.94</td>
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<tr>
<td></td>
<td>Street Improvements (03K)</td>
<td>0</td>
<td>$0.00</td>
<td>2</td>
<td>$690,670.00</td>
<td>2</td>
<td>$690,670.00</td>
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<tr>
<td></td>
<td><strong>Total Public Facilities and Improvements</strong></td>
<td><strong>0</strong></td>
<td><strong>$0.00</strong></td>
<td><strong>6</strong></td>
<td><strong>$739,373.94</strong></td>
<td><strong>6</strong></td>
<td><strong>$739,373.94</strong></td>
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<tr>
<td>Public Services</td>
<td>Public Services (General) (05)</td>
<td>2</td>
<td>$21,798.78</td>
<td>2</td>
<td>$21,989.29</td>
<td>4</td>
<td>$43,788.07</td>
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<tr>
<td></td>
<td>Youth Services (05D)</td>
<td>0</td>
<td>$0.00</td>
<td>1</td>
<td>$28,500.00</td>
<td>1</td>
<td>$28,500.00</td>
</tr>
<tr>
<td></td>
<td>Child Care Services (05L)</td>
<td>1</td>
<td>$0.00</td>
<td>1</td>
<td>$20,907.00</td>
<td>2</td>
<td>$20,907.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total Public Services</strong></td>
<td><strong>3</strong></td>
<td><strong>$21,798.78</strong></td>
<td><strong>4</strong></td>
<td><strong>$71,396.29</strong></td>
<td><strong>7</strong></td>
<td><strong>$93,195.07</strong></td>
</tr>
<tr>
<td>General Administration and Planning</td>
<td>Planning (20)</td>
<td>0</td>
<td>$0.00</td>
<td>1</td>
<td>$3,943.42</td>
<td>1</td>
<td>$3,943.42</td>
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<tr>
<td></td>
<td>General Program Administration (21A)</td>
<td>1</td>
<td>$81,970.48</td>
<td>0</td>
<td>$0.00</td>
<td>1</td>
<td>$81,970.48</td>
</tr>
<tr>
<td></td>
<td><strong>Total General Administration and Planning</strong></td>
<td><strong>1</strong></td>
<td><strong>$81,970.48</strong></td>
<td><strong>1</strong></td>
<td><strong>$3,943.42</strong></td>
<td><strong>2</strong></td>
<td><strong>$85,913.90</strong></td>
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<tr>
<td>Grand Total</td>
<td></td>
<td><strong>5</strong></td>
<td><strong>$118,214.26</strong></td>
<td><strong>13</strong></td>
<td><strong>$941,812.33</strong></td>
<td><strong>18</strong></td>
<td><strong>$1,060,026.59</strong></td>
</tr>
</tbody>
</table>
2. AFFIRMATIVELY FURTHERING FAIR HOUSING

The 2009-2013 American Community Survey estimate Overland Park’s population to be 176,520 people with a diverse mix of race and ethnicities. Because of the diverse population and supply of rental housing Overland Park have made stronger strides implement Fair Housing Initiatives for residents.

<table>
<thead>
<tr>
<th>ACS 2010 Total Population 173,372</th>
<th>Number</th>
<th>Percent of Total Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>146,304</td>
<td>84.4</td>
</tr>
<tr>
<td>Black or African American</td>
<td>7,518</td>
<td>4.3</td>
</tr>
<tr>
<td>American Indian &amp; Alaska Native</td>
<td>570</td>
<td>0.3</td>
</tr>
<tr>
<td>Asian</td>
<td>10,909</td>
<td>6.3</td>
</tr>
<tr>
<td>Native Hawaiian &amp; Other Pacific Islander</td>
<td>83</td>
<td>0.0</td>
</tr>
<tr>
<td>Two or More Races</td>
<td>4,274</td>
<td>2.5</td>
</tr>
<tr>
<td>Other unidentified race</td>
<td>3,714</td>
<td>2.1</td>
</tr>
</tbody>
</table>

ACS 2010 Total Housing Units 76,280

<table>
<thead>
<tr>
<th>Occupied</th>
<th>71,443</th>
</tr>
</thead>
<tbody>
<tr>
<td>Owner – 46,569 Renter – 24,874</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td>4,837</td>
</tr>
<tr>
<td>Owner – 1.3% Renter – 4.7%</td>
<td></td>
</tr>
<tr>
<td>For Rent</td>
<td>2,873</td>
</tr>
<tr>
<td></td>
<td>3.8%</td>
</tr>
</tbody>
</table>

a. The City continues to maintain a board of six members for its Fair Housing Committee, which was established under the City’s Fair Housing Ordinance in 1991. The City has a diverse group of people who serve on the committee to include: one racial minority, females, older Americans. The diversity of the membership continues to be an important consideration for appointment to the committee.

Each year in April, the Governing Body issues a Proclamation declaring April as Fair Housing Month in Overland Park. The Proclamation empathizes that the City is committed to fair housing as a right and responsibility of each citizen. A copy of the proclamation is attached in Appendix E of this CAPER.

b. After updating the City’s Fair Housing Ordinance in 2013, city staff held a Fair Housing workshop that included staff from HUD’s Fair Housing division and Kansas City Missouri’s Human Relations Department. The workshop was so successful that there are plans to have other workshops that would include more landlords, neighborhood groups, residents and city staff. Since the workshop, city staff has held numerous meeting with the Fair Housing Committee to discuss future goals.

c. City wide, landlords and real estate agents are aware of the Fair Housing Act, however there is a need for education for both landlords and tenants.

d. The City has a formal grievance process in place for fair housing. Once a complaint has been filed with the City Clerk’s office, it is reviewed and referred to the Fair Housing Committee for review and determination of findings, if any.

e. In 2010, the City entered into a Consortium Agreement, along with eight other municipalities in the Kansas City Metropolitan area, with BBC Research and Consulting to perform an Analysis of Impediments to Fair Housing (AI). City staff continues to meet regularly with participation cities to identify and meet the impediments identified in the report.
Though handicap accessibility was not identified as an impediment in Overland Park, the City is committed to ensuring that all of its facilities, public services, programs, and activities are accessible to the disabled within the standards established by federal and state law. Additionally, the City continues to make improvements to its sidewalks and curbs, and require that all public facilities provide handicap accessible parking spaces, and accessible entrances into public facilities.

3. **OTHER ACTION IN THE ANNUAL ACTION PLAN TAKEN TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS**

The City participates in the Continuum of Care initiatives to stay aware of the many needs in our community. CDBG funding is provided to several agencies to assist low- and moderate-income families. Additionally, the City continue to provide a $68,830 grant from its general fund to United Community Services (hereinafter called UCS), a local non-profit agency that provides public service funds to area agencies provide assistance to low to moderate income families. In 2014, UCS provided services to approximately 45,000 participating jurisdictions, of which.

4. **LEVERAGING RESOURCES**

In 2013, the Valley View Bank program was dissolved in lieu of a City sponsored Rehab Loan Pilot program for income eligible homeowners who may not meet the eligibility requirements through Johnson County Human Services HOME or the Minor Home Repair program. Also, many of the low-income homeowners did not meet credit standards to obtain loans from local banks. Funding for the pilot programs did not use CDBG funds but projects were subject to HUD’s environmental review standards.

The Rehab Loan Pilot has since been stopped and determined to be more than what the city was prepared to manage financially. Additionally, the city did not wish to become a unofficial financial institution for home repair loans.

5. **MANAGING THE PROCESS**

There were five public service grants issued that specifically benefit low- and moderate-income persons:

- Johnson County Parks & Recreation District – Summer camp Scholarships;
- Head Start of Shawnee Mission;
- Catholic Charities of North East Kansas;
- Johnson County Interfaith Hospitality Network; and
- Salvation Army.

Two grants issued to prevent or eliminate slums or blight:

- Neighborhood Improvement - Street Project; and
- Johnson County Minor Home Repair Program.

Two grants were issued to prevent homelessness:

- SafeHome, shelter for abused women and children; and
- Johnson County Interfaith Hospitality Network, for homeless families.
The City’s current performance measurement system includes desk audits of all grant recipients, and surveys of residents living on streets improved by the Neighborhood Improvement Residential Street Program. The City also tracks expenditure rates, accuracy of client verification, demographic reports, and cost of services provided to recipients.

6. Citizen Participation

The availability of the Consolidated Annual Report (CAPER) was published in The Legal Record on March 14, 2015. No inquiries or comments regarding the 2014 CAPER were received to date.

The City’s 2014 CDBG Citizen’s Advisory Committee consisted of 20 citizens from all wards of the city. Members from the northern wards dominated the committee and are where the majority of the CDBG eligible areas are. The committee includes a mixture of young and older residents from various economic means. The committee makes recommendations to the City Council on which grants to fund and recommends a funding amount. In past years, the Council has only changed one recommendation by the committee in which the Council chose a different street project than what was recommended by the committee. The original project was approved by the Council the following year.

7. Monitoring

All sub-recipients are scheduled for an on-site desk audit at least once during the term of the grant. In addition to ensuring the eligibility of citizens served, the reviews include testing the reliability of the statistical data submitted by the sub-recipient and contract compliance. Spreadsheets are maintained by the grantee listing the expenditure per client and times served, thus helping to track the sub-recipient’s expenditure of funds.

Because sub-recipients are reimbursed for expenses incurred, the City is in a position to withhold funds should issues surface during audits that need to be resolved. If problems aren’t satisfied, then funds are retained by the City.

8. Lead Based Paint

The City has an agreement with Johnson County Human Services / Minor Home Repair Program to provide an assessment of lead based paint for all home rehabilitation projects that fall within the scope of lead based paint requirements. The County’s staff is trained to provide this service, along with several contractors certified as lead-based abatement specialists and certified lead-based inspectors.

Lead-based paint issues would most likely surface in the Johnson County Human Services / Minor Home Repair Program administered by the County. It is specified in the terms and conditions of the City’s contract with the County to require the County to meet all federal rules and regulations regarding lead-based paint.
1. HOUSING NEEDS

Although the City transferred the administration of the Section 8 Program to the county in 1995, the program continues to use the housing resources within our community for their clientele. In 2014, 456 units of the County’s Housing Choice Voucher participants lived in Overland Park; which is 30 less vouchers than in 2013.

The City will no doubt continue to be a major resource for the Housing Choice Voucher Program. The following is a breakdown for assisted and/or elderly housing in the city. The City’s financially assisted housing stock has not changed from previous years.

<table>
<thead>
<tr>
<th>Inventory of housing units</th>
<th>(financially assisted)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low-income Housing Tax Credit Units</td>
<td>1,092</td>
</tr>
<tr>
<td>Units with Housing Choice Voucher</td>
<td>456</td>
</tr>
<tr>
<td>Total Units</td>
<td>1,548</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Inventory of elderly housing</th>
<th>(with or without financial assistance)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apartments</td>
<td>135</td>
</tr>
<tr>
<td>High-Rise Apartments</td>
<td>378</td>
</tr>
<tr>
<td>Retirement Condos or Villas</td>
<td>54</td>
</tr>
<tr>
<td>Independent Living units</td>
<td>141</td>
</tr>
<tr>
<td>Assisted Living units</td>
<td>359</td>
</tr>
<tr>
<td>Total Units*</td>
<td>1,142</td>
</tr>
</tbody>
</table>

*Does not include special needs housing or group homes

2. SPECIFIC HOUSING OBJECTIVES

The City does not provide a housing program. However, the City actively provides grants to organizations that provide rental and/or mortgage assistance to low- and moderate-income families. Grants are provided to two local agencies that provide shelter for the homeless: SafeHome and Johnson County Interfaith Hospitality Network.

3. PUBLIC HOUSING STRATEGY

The City does not administer public housing units but has established neighborhood leaders and community groups in the areas that have a large population of income bases housing. It is the City’s objective to maintain and revitalize housing in the older sections of the city. These areas consist of single-family rental and owner occupied properties.

The City actively works with established neighborhood and community leaders in these areas in an attempt to provide safe and decent living for all residents. Often with rental housing, there are many families with children who, from time to time, will experience conflicts. With the help of the neighborhood associations, the City strives to provide ways these communities can live together in harmony.

The community police programs of the City continue to actively participate in a number of multi-family complexes to help improve the safety of these living areas. In addition to the Crime Free
Multi-Housing (CFMH) program that has been in place for several years, the City purchased and added eight bicycles for officers to increase their presence in multi-housing complexes. This proactive partnership continues to help provide safer communities and neighborhoods and consist of:

- Crime watch awareness training;
- Free security surveys conducted by the police department;
- Host a community awareness safety social;
- Build relationships with youth and adult residents;
- Help reduce crime in targeted neighborhoods;
- Reduce property code violations that causes blight;
- Encourage neighborhood participation in maintaining a safe community;
- Reduce parking problems; and
- Connect residents with crisis resources if needed.

4. **BARRIERS TO AFFORDABLE HOUSING**

In addition to the chart listing inventory of financially assisted housing units mentioned earlier, the 2010 American Community Survey shows affordable housing in Overland Park as follows:

<table>
<thead>
<tr>
<th>Rental Rates</th>
<th>2010 units</th>
<th>2012 Units</th>
<th>2013 Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>less than $200</td>
<td>141</td>
<td>124</td>
<td>209</td>
</tr>
<tr>
<td>$200 - $299</td>
<td>361</td>
<td>230</td>
<td>139</td>
</tr>
<tr>
<td>$300 - $499</td>
<td>206</td>
<td>298</td>
<td>298</td>
</tr>
<tr>
<td>$500 - $749</td>
<td>7,042</td>
<td>4,245</td>
<td>4,182</td>
</tr>
<tr>
<td>$750 - $999</td>
<td>8,051</td>
<td>9,663</td>
<td>9,966</td>
</tr>
<tr>
<td>$1,000 - $1,499</td>
<td>6,567</td>
<td>7,819</td>
<td>8,179</td>
</tr>
<tr>
<td>$1,500 or more</td>
<td>1,622</td>
<td>2,229</td>
<td>2,674</td>
</tr>
</tbody>
</table>

*This chart shows an obvious trend of rental rates over a three year period in Overland Park.*

5. **HOME/AMERICAN DREAM DOWN PAYMENT INITIATIVE**

The City does not participate in this program.

6. **HOMELESS NEEDS**

The City participated in the Continuum of Care initiative coordinated by United Community Services, a collaborative City/County partnership. In 2014, the City provided a $5,000 CDBG grant to Johnson County Interfaith Hospitality Network Homeless Services, Inc., (IHN) to provide case management services for Overland Park families who are homeless. The families are housed in area churches during the night but return to IHN during the day. Children are bused to school or provided cab or volunteer transportation to and from school from the IHN location.

The City has always been supportive of SafeHome, part of a metro-wide network of shelters to assist women and children who become victims of domestic violence. In 2014, the City provided a $20,000 CDBG grant to SAFEHOME to purchase and install new energy efficient windows. In addition to shelter, the program also provides clinical counseling to both adults and children.
7. **Specific Homeless Prevention Elements**

The City first line of defense to prevent homelessness is to prevent current homeowners homes from falling into disrepair and facing possible eviction and/or foreclosure by providing grants to allow for minor and if needed major home repairs. The City continued to provide grants to Johnson County for their Minor Home Rehabilitation Program (MHR Program). The purpose of the programs is to help income eligible homeowners live in safe, sanitary and decent housing by providing minor home repairs and upgrades. The program also assists income eligible homeowners who received a City issued property code violation; the violation qualifies for repair by the MHR program and to meet city code standards. In addition, the program aids disabled homeowners and rental tenants by completing accessibility modifications (rentals with landlord’s permission) in order for them to remain independent in a safe and accessible home environment. Minor home repairs are limited to $5,000 per applicant and accessibility updates or improvements are limited to $8,000 per applicant. In 2014, the City provided a CDBG grant to Johnson County Minor Home Rehabilitation program of $140,000.

The City also participates in the Johnson County HOME Consortium. The City and the Board of Johnson County Commissioners have approved the renewal of the HOME Investment Partnership Program Cooperation Agreement for fiscal years 2014 - 2015. Under the federal HOME regulations and the Consortium Agreement, the City is required to provide a 25 percent cash match per house rehabilitated. The cash match is from the City’s General Revenue Fund. The HOME program is another way to allow homeowners home not to fall into disrepair and preventing homelessness due to unsafe living conditions.

In addition to the MHR and HOME programs, the each year the City provides a grant to SafeHome for shelter improvements to include requests for expansion of the facility to include more bed nights for residents.

Because Overland Park currently does not operate a housing program, the City is limited to providing funding to those agencies that operate a homeless network, such as United Community Service’s (UCS) Continuum of Care. In 2014, the City provided a grant to UCS in the amount of $68,500 for homeless needs in Johnson County. UCS funds are distributed county-wide to families who face housing, utility or medical needs. Since homelessness is a top priority, the City continues to provide major funding from its general funds to this program.

Additionally, the City provides a grant to Johnson County Interfaith Hospitality Network which provides shelter for homeless families. The grant provides funding for case management for the families who enter the program. Historically, this program has proven to be successful in that the families are coached in ways to prevent future situations that may cause them homelessness. Also, it ensures that families learn to budget their funds, pay off any existent debts or fines and to start and maintain a savings plan.

8. **Emergency Shelter Grants**

The City of Overland Park does not receive Emergency Shelter Grant funds.
COMMUNITY DEVELOPMENT

1. COMMUNITY DEVELOPMENT

Community development activities were primarily infrastructure improvement projects in low- and moderate-income areas of the city. The City has found that investment in infrastructure has a domino effect. Homeowners increase their investment in home improvement projects when the City invests in infrastructure projects in the homeowner’s neighborhood. The effect of the combined investment by the City and the homeowner is to help maintain the housing values within the community and neighborhood character, thus maintaining or increasing the homeowner’s equity in their property.

Housing activities were both CDBG and City funded. The CDBG grant funded major and minor housing rehabilitation programs that assisted households with limited resources to address safety and sanitary issues on their properties.

The City has dedicated $290,028 (2013) and $340,670 (2014) in CDBG funds for a neighborhood street improvement project in an older low-income area of the city. Because of the scope of the project, CDBG funds were combined for two years so that a larger area could be reconstructed. The 2013-2014 projects have been completed. The project reconstructed existing streets, driveway approaches, sidewalks, storm sewer inlets, and new street lights giving new life to the existing streets for another 50 years. The CDBG project directly impacted 57 properties.

The area of the Neighborhood Street Reconstruction Project was part of a four year plan for streets in the same general neighborhood.

2. ANTIPOVERTY STRATEGY

The City continued to focus its anti-poverty strategy on community development, housing and social services activities. Our CDBG grants supported each of these efforts and some are supported by the City’s General Fund commitments.
NON-HOMELESS/HOUSING SPECIAL NEEDS

NON-HOMELESS SPECIAL NEEDS

As stated in our Consolidated Plan, the City intended to substantially support non-housing community development needs through the CDBG program. This commitment remains today. In 2014, CDBG funds were provided to the following entities for non-homeless housing or special needs:

1. The CDBG grant provided $20,000 to Head Start of Shawnee Mission for childcare scholarships to help income eligible persons who were employed, seeking employment or in an educational training program, with childcare expenses. The program served five low-income children by providing childcare. The support of this grant is a continuation of the City’s past commitment to fund grants that support the economic development of under employed citizens in the community.

2. The CDBG grant provided $23,000 for the Johnson County Parks and Recreation, Summer Day Camp Program to provide summer scholarships to income eligible Overland Park residents who were employed, seeking employment or in an employment training program. This program served children from ages five through sixteen and provided scholarships to 43 children.

3. The CDBG grant provided $17,000 for Catholic Charities of Northeast Kansas, Inc., to provide income-eligible Overland Park families rental and utility assistance.

4. The CDBG grant provided $25,000 to the Salvation Army for emergency assistance, including, but not limited to rent, utilities, mortgage, and food assistance for income-eligible Overland Park families.

The City continues to provide grants from the City’s General Fund to the Utility and Emergency Assistance Programs of Johnson County. The programs help Overland Park’s income-eligible households meet temporary housing or utility needs so families can remain in their homes, or receive assistance paying their utilities. The 2014 combined allocation for these programs totaled $40,000. During 2014, the Utility and Emergency Assistance Programs served 627 Overland Park households.

5. Additionally, through the City’s General Fund, a grant in the amount of $68,830 was provided to United Community Services Human Service Fund. The purpose of the fund is to help support a broad range of social service programs in Johnson County, including Overland Park residents. United Community Services Continuum of Care is also associated with the United Way of Greater Kansas City.
OTHER NARRATIVE

1. TIMELESSNESS

For the 2014 federal grant year, the City had a draw down ratio of 1.38 on October 1, 2014, which is within the guidelines for the CDBG program. By regulation, the City cannot have more than 1.5 times their program year grant in unexpended funds. The PR-56 Timeliness Report is found in Appendix A of this report.

2. ENVIRONMENTAL REVIEW PROCESS

Environmental reviews were required for two of the 2014 CDBG funded programs: The Neighborhood Improvement Program and the Johnson County Minor Home Rehabilitation Program.

The Environmental Review for the Neighborhood Street Improvement Program was initially completed in May 2012 and again in June 2014 (the location did not change for the 2013-2014 Neighborhood Project). Johnson County completes the Tier I and Tier II reviews for the Minor Home Repair projects as applicants apply and are qualified for the program. After City staff reviews the Tier II Environmental Reviews for consistency with Federal environmental rules and regulations, the reviews are approved by City staff.

Request for Release of Funds and Certification, HUD Form 7015-15, was submitted to HUD and the Authority to Use Grant Funds was approved by HUD.

3. RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION

Overland Park did not undertake any HUD funded activities that required either temporary or permanent displacement of any household or individual.
APPENDIX

A. PR-56 Current CDBG Timeliness Report......................................................... Appendix Page 1
B. PR-26 CDBG Financial Summary Report...................................................... Appendix Page 2
C. PR-03 CDBG Activity Summary Report....................................................... Appendix Page 3
D. CAPER Notice......................................................................................... Appendix Page 4
E. Fair Housing Proclamation....................................................................... Appendix Page 5
APPENDIX A - PR56 CURRENT CDBG TIMELINESS REPORT

Copy of report attached.
APPENDIX B - PR26 CDBG FINANCIAL SUMMARY REPORT

Copy of report attached.
Copy of report attached.
APPENDIX D - CAPER PROOF OF PUBLICATION

Copy of publication attached.
APPENDIX E – FAIR HOUSING PROCLAMATION

Copy of Proclamation attached.