

Council Chamber Technology



Current Planning Division
Planning and Development Services Department
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The Council Chamber include a number of tools to enhance presentations to the Planning Commission. The following is a brief description of the available presentation options.

- The podium incorporates a touch panel display for the control of presentation devices and lights. The display also allows the direct viewing of the presentation images or video and includes annotation tools that allow the presenter to draw or highlight items on the projected images. The podium also includes:
 - ◆ A Microsoft Windows XP computer with all Microsoft Office applications installed;
 - ◆ High-speed internet access;
 - ◆ DVD, CD and VHS players;
 - ◆ An external card reader and a USB hub that can read a wide range of storage devices, including USB drives, compact flash cards, SD cards, and memory sticks;
 - ◆ An overhead projector with a document camera for letter size or smaller documents and objects.

- Behind the podium is a ceiling-mounted document camera used for the projection of large format plans or large objects. The plan or object is positioned on the cabinet top and the ceiling-mounted camera allows the image to be displayed on the screen. The zoom level for the camera is controlled from the podium.

- Each position on the dais has a computer and 19" monitor for viewing presentations. In addition, two large flat panel monitors are mounted on both sides of the dais for the public viewing of presentations. Also, several additional monitors hang from the ceiling to provide viewing for attendees at the rear of the Council Chamber.

- For your convenience, the Council Chamber and first floor lobby area also have free public Wi-Fi internet access.

During public meetings, there will be a staff person available to assist you with the presentation equipment. If you intend to use the available technology as part of your presentation, or need any special accommodations, we encourage you to contact a staff member in advance at 913/895-6217, or e-mail: pod@opkansas.org.

The Planning Commission requests that the applicant's presentation and any public comment will each be limited to 30 minutes. As part of the public comment, individual speakers will be allowed three minutes each. The Planning Commission Chair has the discretion to extend the specified time limits for matters involving an unusual degree of complexity, scope or difficulty, or which have attracted an unusual amount of public interest or participation. All such adjustments shall be announced by the Chair and shall be on an equitable basis.