

# Rental Registration Application



Community Services  
8500 Antioch Road  
Overland Park, KS 66212  
(913) 895-6270 • Fax (913) 895-5084

Planning and Development Services Department

www.opkansas.org

LND # \_\_\_\_\_

Application Date \_\_\_\_\_

The total number of rental addresses you currently own in Overland Park. \_\_\_\_\_

• **Rental Property Address** – List each address separately- a duplex is two addresses, a triplex is three addresses. The first address is \$10 (landlord fee \$8 and property fee \$2) and any other addresses under the same owner name as listed by the Johnson County Records are \$2. If you have addresses listed under different owners of record each must have a separate application. Please Print Clearly

1. \_\_\_\_\_ Zip \_\_\_\_\_ Fee \$10
2. \_\_\_\_\_ Zip \_\_\_\_\_ Fee \$2
3. \_\_\_\_\_ Zip \_\_\_\_\_ Fee \$2
4. \_\_\_\_\_ Zip \_\_\_\_\_ Fee \$2
5. \_\_\_\_\_ Zip \_\_\_\_\_ Fee \$2
6. \_\_\_\_\_ Zip \_\_\_\_\_ Fee \$2

Note: If you have more than six addresses, please make a copy of this page in order to complete your Rental Registration.

• **Owner of Record** \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
(Individual or corporation/entity name)  Same as Johnson County real estate records

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

• **Emergency Contact Name** \_\_\_\_\_ & Contact Phone ( ) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

• **Responsible Officer** \_\_\_\_\_

(This is required if the owner is a corporation or entity)

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone ( ) \_\_\_\_\_

• **Registered Agent** \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone ( ) \_\_\_\_\_

• **Property Manager** \_\_\_\_\_

(This is required if the owner or responsible agent lives more than 50 miles from the rental property)

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone ( ) \_\_\_\_\_

I declare under penalty of perjury that the statements made herein are true and correct.

Sign Here

Signature of Owner(s) or Owner's Agent \_\_\_\_\_ Date \_\_\_\_\_ Title \_\_\_\_\_

Print Name \_\_\_\_\_