

RESOLUTION NO. 3845

A RESOLUTION ESTABLISHING FEES FOR THE USE OF THE TOMAHAWK RIDGE COMMUNITY CENTER AT 11902 LOWELL AVENUE, OVERLAND PARK, KANSAS, 66213, AUTHORIZING RULES AND PROCEDURES FOR THE OPERATION OF THE SAME IN ACCORDANCE WITH OVERLAND PARK MUNICIPAL CODE CHAPTER 10.10; RESCINDING RESOLUTION NO. 3687.

WHEREAS, the City of Overland Park, Kansas, owns and operates Community Centers for public recreation purposes; and

WHEREAS, the City of Overland Park, Kansas, establishes and administers rules, regulations, and fees for use of said Community Center.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OVERLAND PARK, KANSAS:

THAT, the following policies and fees be established:

- A. The City Manager, through the Director of Recreation Services, shall have the authority to establish rules, regulations, and procedures for use of Community Centers.
- B. The City Manager, through the Director of Recreation Services, shall have the authority to establish and negotiate fees to promote facility usage during non-peak times.
- C. The City Manager, through the Director of Recreation Services, shall have the authority to establish promotional and/or introductory rates at the Community Center.
- D. The Director of Recreation Services and staff shall administer said rules, regulations, and procedures as directed by the City Manager.
- E. The following rental rules and priorities shall be established:
  - 1. Non Overland Park businesses can reserve rooms up to 12 months in advance at one and a half times the listed rate.
  - 2. Regular hours are considered normal operating hours Monday through Friday.
  - 3. Prime Hours are considered to be Saturdays and Sundays during normal operating hours.
  - 4. After Hours are considered to be outside of the normal operating hours of the Community Center.
  - 5. Room layout changes with less than 48 hours notice incurs a \$10 change fee.
  - 6. The following security deposits shall be charged for any rentals. In the event of damages to the Community Center, or its contents the renter will be charged the actual cost of all damages.

- \$100 deposit for standard classroom

- \$200 deposit for multipurpose room

F. Fees for use of the Community Center during hours of operation shall be as follows:

1. **Multipurpose Rooms** – Crest/Summit/Pinnacle

One Room

Regular Rate - \$32/hour

Prime Hours Rate - \$37/hour

\*After Hours Rate - \$64/hour

Two Rooms

Regular Rate - \$64/hour

Prime Hours Rate - \$74/hour

\*After Hours Rate - \$128/hour

Three Rooms

Regular Rate - \$96/hour

Prime Hours Rate - \$111/hour

\*After Hours Rate - \$192/hour

2. **Classroom**

Regular Rate - \$20/hour

Prime Hours Rate - \$25/hour

\*After Hours Rate - \$40/hour

3. **Gymnasium**

Half Court

Regular Rate - \$30/hour

Prime Hours Rate - \$35/hour

\*After Hours Rate - \$60/hour

Full Court

Regular Rate - \$50/hour

Prime Hours Rate - \$55/hour

\*After Hours Rate - \$100/hour

4. **Conference Room**

Regular Rate - \$25/hour

Prime Hours Rate - \$30/hour

\*After Hours Rate - \$50/hour

5. **Discounted Rental Package**

A rental that includes all three (3) multipurpose rooms for a minimum of six (6) consecutive hours can receive a discount of 20%. All rental times must be within the regular facility hours.

6. **After-Hours Full Facility Rental Package**

A full facility after hour’s rental that is a minimum of six (6) hours will be discounted 25% per hour. This rental package will also include a maximum of two (2) hours of setup time at no charge. The full facility rental package does not include the fitness area/track, child watch area, fitness studios, and office complex.

G. \*All rentals during hours outside of normal operating hours will be subject to a two-hour minimum use and staff availability.

H. Request for fee refunds for use of the Community Center must be submitted in writing at least two weeks in advance of the rental date to be considered for a refund. A \$10 cancellation fee will be assessed. Any requests received from 13 days to 7 days in advance, may be considered for a 50% refund. Any request for refund submitted less than seven (7) days in advance will not be accepted.

I. The following rental fees for equipment at the Community Center are as follows:

- 1. TV/VCR/DVD - \$15
- 2. Slide Projector - \$10
- 3. Portable Screen - \$15
- 4. Overhead Projector - \$10
- 5. Podium with PA - \$25
- 6. Dry Erase Board/Easel - \$10
- 7. Video Projector - \$40
- 8. Volleyball/badminton net & standard - \$10
- 9. Easel Pad - \$5
- 10. Microphones - \$10
- 11. Podium - \$10

J. Membership fees for use of recreation facilities at the Community Center during normal hours of operations shall be as follows:

Daily Fee

Daily fee for use of facilities - \$5

Memberships

1. Annual Paid in Full

a.	<u>Resident</u>	<u>Non-Resident</u>
Youth	\$80	\$120
Adult	\$150	\$250
Senior	\$80	\$120
Senior Couple	\$150	NA



6. Membership categories are defined as:

- a. Youth - Ages 2 through 15
- b. Adult - Ages 16 through 59
- c. Senior - Age 60 and older
- d. Family – The definition of a family for the purposes of a membership with Leisure Services is two (2) or more persons who are permanently residing together as a single family household unit within a residence that is their fixed and principal home.

For the purposes of interpretation of the family definition, the following shall apply:

- That household unit must operate as a single financial and economic unit above and beyond merely sharing living arrangements and must share in the family resources and income as a unit.
- For persons age 18 or older, or persons of any age that have a driver's license, passport, or other official documentation of their address, the residence must be the residential address:
  - Is shown on any motor vehicle operator's license or other governmental license or other official documentation as their residence.
  - The address where they are registered to vote.
  - The address that is listed as their residence on their most current federal income tax return.
- For persons under the age of 18, the residence must be the address listed for that child under any public school, private school or home school registration.
- Any children residing in the home must be the legal responsibility of at least one of the adults who is part of the family unit.
- Persons residing temporarily at the residence such as visitors, childcare workers, or other temporary occupants of the home shall not be considered part of the family unit for the purposes of membership.
- Non-custodial parents, grandparents, and other relatives not permanently residing as part of the family household unit are not eligible for a family pass.
- Roommates who only share the housing and utility expense shall not be considered operating as a single financial and economic unit.

7. Member Referral Program:

If a current member refers a guest to the Tomahawk Ridge Community Center, and that guest

becomes a member of the Tomahawk Ridge Community Center, then the member will be rewarded with one (1) free month added to their current membership. The free one (1) month will only be added if their name is recorded at the time the referred guest joins the Tomahawk Ridge Community Center. The additional one (1) month will only be offered if the member is current, has an annual membership, and the account is in good standing.

THIS Resolution shall take effect and be in force from and after November 15, 2010.

Resolution No. 3687 is hereby rescinded.

ADOPTED by the Governing Body this 15th day of November, 2010.

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Carl Gerlach, Mayor

ATTEST:

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Marian Cook  
City Clerk

APPROVED AS TO FORM:

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J. Bart Budetti  
Sr. Assistant City Attorney