

RESOLUTION NO. 3888

A RESOLUTION AUTHORIZING THE ISSUANCE OF CERTAIN CHECKS AND THE USE OF CITY PURCHASING CARDS FOR PAYMENT OF GOODS AND SERVICES PRIOR TO APPROVAL OF THE EXPENDITURE ORDINANCE AND PROVIDING THE PROCEDURE FOR SAME; RESCINDING RESOLUTION NO. 3098.

WHEREAS, there is not sufficient time to have all accounts payable transactions processed in time and to complete all related bank transactions under the Financial Accounting System before approval in the expenditure ordinance; and

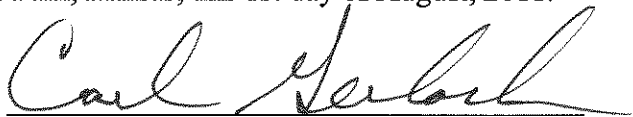
WHEREAS, there is a need to provide authorization for payment of City goods and services by the issuance of checks for expenditures and the use of the City's purchasing cards prior to approval in an expenditure ordinance in order to meet immediate obligations of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OVERLAND PARK, KANSAS, that the following policy be established:

1. All expenditures must be approved in an expenditure ordinance by the Governing Body; provided, however, that checks may be written and issued as needed prior to approval of the expenditure in an expenditure ordinance for the following items: expenditures previously approved by Governing Body action through passage of an ordinance, resolution, or policy, or acceptance of bids, or execution of contracts; expenditures relating to utility payments, telecommunication providers, membership dues, registrations, travel expenses, recording fees, reimbursements, special investigation funds, motor fuel and petroleum products, settlement of claims, or meetings of the Governing Body, Council Committees, City Boards and City staff; a single expenditure of five thousand dollars (\$5,000) or less which has been approved by the Chief Financial Officer (CFO) or the CFO's designee. In addition purchases made with the City's purchasing cards up to five thousand dollars (\$5,000) may also be made prior to approval the expenditure ordinance by the Governing Body.
2. Expenditures made by issuance of checks or the use of City purchasing cards prior to the approval in an expenditure ordinance must be included in a subsequent expenditure ordinance.

RESOLUTION NO. 3098 is hereby rescinded.

ADOPTED by the Governing Body of Overland Park, Kansas, this 1st day of August, 2011.

  
Carl Gerlach, Mayor

ATTEST:



*Marian Cook*

Marian Cook, City Clerk

APPROVED AS TO FORM:

*[Signature]*

Michael R. Santos, City Attorney