

Commercial Building Permit Application - Plan Review Submittal

Planning and Development Services Department

www.opkansas.org

SECTION 1 - APPLICANT INFORMATION

Development No: _____

PRS No: _____

Date _____ Project Name _____

Project Address _____ Suite # _____

• **If Food Service Establishment, is it Smoke Free?** Yes No

• **Type of Business** _____

Print YOUR Name

(Company You Represent)

You Are: Owner Contractor Architect Engineer (please circle) Address _____

or _____ (Company Address)

(Other Role)

City, State, Zip _____ E-mail Address _____

Phone _____ Cell Phone _____ Fax _____

Property Owner Name _____ Agent Name _____

Business Address _____ City, State, Zip _____

Owner/Agent _____ Owner/Agent _____

Phone _____ Fax _____

SECTION 2 - PROJECT INFORMATION

New Building (If phased, check which one you are applying for)

Foundation/Footing Building Shell Interior Finish Multi Family - # of Units _____

New SQ Feet _____ Project Valuation _____

• **Does work include construction of any sitework, filling or construction of any building area in the FEMA regulated floodplain?** No Yes **If yes, a floodplain development permit is required.**

Land Area Disturbed _____ **Acres**

Remodel **Tenant Finish** **Other** _____

Remodel SQ Feet _____ Project Valuation _____

Method of Payment

Plan Review Fee _____ Check _____ Cash Credit Card (MC, V, D, AE)

SECTION 3 - PERMIT ISSUANCE

Applicant Completes

Date _____ Print **Your** Name _____

Company You Represent _____

You Are: Owner Contractor Architect Engineer **or** _____
(please circle) (Other Role)

Business Address _____

City, State, Zip _____

E-mail Address _____ Phone _____

After Hours Phone _____ Fax _____

Projected Date of Occupancy _____

OFFICE USE ONLY:

Permit Representative Completes

Permit Number _____ Sewer Permit Number _____ Fee _____

Method of Payment Check# _____ Cash Credit Card (MC, V, D, AE)

Zoning _____ Construction Type _____ Occupancy Type _____

Water Availability Letter on File? Yes No N/A Landscape Condition: Yes No N/A

Site Grade Inspection Required? Yes No Spec Books: Yes No N/A

Johnson County License: Yes No N/A

Issued By _____ Reviewed By _____